

ADMINISTRATIVE - INTERNAL USE ONLY

INSTRUCTION NO.
LI 20-14

LI 20-14
PERSONNEL
Revised 8 February 1974

SUBJECT: Composition, Purpose, and Procedures of the Logistics
Career Service Awards Panel

1. GENERAL

This instruction establishes the Logistics Career Service Awards Panel (LCSAP) and outlines its purpose and the basic procedures under which it will operate. As experience dictates, additional policy and procedural instruction as recommended to and approved by the Director of Logistics will be published.

2. PURPOSE

The LCSAP is established to:

- a. Monitor a comprehensive awards program in the Logistics Career Service to insure full compliance with existing or future regulatory issuances.
- b. Evaluate criteria of the various awards programs to determine that all deserving ML Careerists are recommended for awards, when appropriate.
- c. Coordinate on award matters with area divisions and other offices in the case of ML Careerists assigned outside the Office of Logistics (OL).

3. COMPOSITION

Membership is specified in LI 20-18.

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4. RESPONSIBILITIES

The LCSAP will:

- a. Review, no later than 6 months prior to retirement, the Federal career of prospective ML retirees to determine if an honor or merit award is indicated. If so, it will request the appropriate officer to prepare the recommendation for the approval of the Director of Logistics.
- b. Defer to the East Asia Division to monitor the award of the Vietnamese Civilian Service Medals and Certificates.
- c. Insure that the area division concerned submits recommendations for the Certificate of Exceptional Service for ML Careerists, when appropriate.
- d. Recommend approval or disapproval to the Director of Logistics on Presidential awards, awards by other departments or agencies, awards by cover facilities, and public service awards.
- e. Advise the Chief, Personnel and Training Staff, OL, of any security or cover aspects which should be considered in determining the retention status of any award or decoration presented to an ML Careerist by a foreign power.

5. PROCEDURES

- a. Meetings. Meetings of the LCSAP will be convened at the discretion of the Chairman of the Panel, by the Chairman at the request of any member of the Panel or its Secretary, or at the direction of the Chairman of the Logistics Career Service Board or the Director of Logistics in his capacity as Head of the Logistics Career Service.

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- b. Recommendations. Recommendations of the LCSAP will be made in writing to the Director of Logistics through the Chairman of the Logistics Career Service Board.
- c. Approval of Panel Actions. All actions of the LCSAP may be approved by the Deputy Director of Logistics.

STATINTL


for FRANCIS J. VAN DAMM
Director of Logistics

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